

Intermediate Computer Skills Course

Upcoming Intermediate Computer Skills course

Sessions: 4 x 3 hour sessions

Dates: 23rd, 25th, 30th July and 1st August 2019 Time: 3.30 p.m – 6.30 p.m

Dates: 3rd, 5th, 10th and 12th September 2019 Time: 7.00 p.m – 10.00 p.m

Dates: 1st, 7th, 12th and 14th November 2019 Time: 3.30 p.m – 6.30 p.m

Price: \$350

Trainer: Jan Hollingsworth

Class maximum is 10 to allow student trainer interaction to be maximized.

USB and workbook supplied.

This course is suitable for (but not limited to) students who have completed the Introduction to Computers course. This course will cover a range of intermediate computing skills that will develop student's confidence and skills in managing, protecting their computer, installing/uninstalling programs and operating Application Software Packages including Microsoft Word, Excel and PowerPoint 2016 at an intermediate level.

Please email info@ast.org.au or call 5445 9880 for more information.

Access Skills Training

22 McLaren Street, Bendigo VIC 3550